

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
25 May 2023
BOARD MEETING**

Presiding: Carlton Christensen, Board Chair 2023

Time: 12:31 p.m.

Place: 2215 North 2200 West, Salt Lake City, UT 84116

Trustees Present: Carlton Christensen, Chair (Attended virtually during Items 1-8)
Dr. Shireen Mooers, Vice-Chair
Amanda Barth
Van Turner
Neil Vickers, Ph.D.

Others Present: Gregory White, Ph.D., Assistant Director
Aleta Fairbanks, CPA, CFO (Attended during Items 1-4 & 7-8)
Steven Rowley, Partner, K&C CPAs (Left at 12:54 after Item 2)
Michele Rehbein, Ph.D. Education Specialist (Attended during Items 9-11)

1. Roll Call:

Trustee Christensen called the meeting to order at 12:31 p.m. It was confirmed that the meeting was being recorded, and the Trustees had no conflicts of interest.

2. Presentation, Discussion, and Approval of Audit for Year Ending 31 December 2022:

CFO Fairbanks introduced Steven Rowley, a Partner of K&C CPAs, to the Trustees. Mr. Rowley had spent a few days at the District working on different aspects of the District's 2022 financial audit, and he had been a pleasure to work with. Mr. Rowley then discussed the different sections of the INDEPENDENT AUDITOR'S REPORT and the results of the financial audit. He explained that the District was receiving an unmodified clean report, which is the highest and best opinion possible. Next, he explained that a more stringent governmental audit had also been completed: the INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS. Like the financial

audit, there were no findings concerning internal controls or state legal compliance, which is actually a fairly rare thing for a lot of entities, and it is to be complimented.

Trustee Turner made a motion to approve the audit for the year ending 31 December 2022; the motion was seconded by Trustee Vickers and passed with a unanimous vote.

3. Approval of the 13 April 2023 Minutes of the Board of Trustees:

The Board Members were provided an opportunity to review the pending minutes of April's regular Board Meeting prior to this meeting. Trustee Barth made a motion to approve the 13 April 2023 Board Meeting Minutes. This motion was seconded by Trustee Turner, and it carried with all in favor.

4. Presentation of the April 2023 Financial Statements and Approval of Bills for Payment:

Copies of April's Financial Statements had been distributed to the Trustees before the Board Meeting. CFO Fairbanks reviewed the Financial Statements with the Trustees; all expenditures were presented, with special attention being paid to items over \$1,000.00. Documentation for all payments had been reviewed when the checks were signed; the Balance Sheets and a folder containing all of the supporting invoices were also circulated. Trustee Barth made a motion to approve the April 2023 Financial Statements and the bills for payment; her motion passed unanimously after being seconded by Trustee Mooers.

Because CFO Fairbanks had to leave the Board Meeting at 1:20 p.m. and Executive Director Faraji had asked her to cover Items 7 and 8, she asked permission to jump ahead to discuss the property, liability, and long-term disability insurance premiums at this time. (See the following Items 7 and 8.)

5. Discussion and Approval of Contract for Architectural Services with MHTN Architects:

Urban Field Supervisor Sorensen, Executive Director Faraji, Assistant Director White, Trustee Christensen, Trustee Vickers, and our MOCA representative, Robert Czubak, interviewed the two architectural companies that had submitted proposals. MHTN had put a lot of effort into understanding our specific needs and brought the entire team that would be working on our project to the interview. MHTN had studied our project, was aware of the high water table, discussed flight paths and the placement of the hangar, has aviation experience, and has worked with the FAA.

The contract with MHTN was reviewed by staff, MOCA, and our attorney, and all modifications have been made. Trustee Vickers made a motion to approve the contract for architectural services with MHTN Architects; Trustee Turner seconded the motion, and it passed with all in favor.

6. Discussion and Approval for Assistant Director and Operations Supervisor to initiate the Mali Mosquito Control Project in Collaboration with the Ouelessebougou Alliance and Anastasia Mosquito Control District:

The Ouelessebougou Alliance is a nonprofit association that hopes to reduce malaria occurrences in Mali, Africa. After years of preparation, Ouelessebougou Alliance is finally ready to initiate the Mali Mosquito Control Project in collaboration with Clarke Mosquito Control, Azelis, FMC, Anastasia Mosquito Control District, Bamako University in Mali, and the Salt Lake City Mosquito Control District. Assistant Director White and Operations Supervisor Hardman will be flying to Mali, Africa on 12 June 2023 to assist with these mosquito abatement efforts. Ouelessebougou Alliance has purchased airfare and will provide food and lodging for the participants while they are in Mali; they are only asked to provide their expertise. An individual from Mali is currently being trained in integrated pest management at the Anastasia Mosquito Control District. Next, he will spend two weeks being trained at our District. Then, staff members from all of the participating partners will spend eleven days in Mali getting the program up and running. Our intent is to provide training, guidance, and oversight for this program and eventually develop an Integrated Mosquito Management program that will be continually administered and operational at the local level.

It is hoped that integrated mosquito management will be valued, successful, viable, and sustainable in the future because the current practices are not effective and mosquito resistance is becoming a problem. Trustee Vickers made a motion to approve Assistant Director White and Operations Supervisor Hardman helping to initiate the Mali Mosquito Control Project in collaboration with the Ouelessebougou Alliance and Anastasia Mosquito Control District. This motion was seconded by Trustee Barth, and the motion carried with a unanimous vote.

At 1:50, Trustee Christensen excused himself to attend another meeting and asked Trustee Mooers to please run the remainder of the meeting covering Items 9-14.

7. Update on Utah Local Governments Trust Property and Liability Insurance for 2023:

Executive Director Faraji and CFO Fairbanks met with Curtis Tonks, our agent with Utah Local Governments Trust, on 22 May 2023 to review the District's property and liability insurance premiums for 2023-2024. CFO Fairbanks reviewed the materials ULGT had prepared showing our insurance coverage and loss ratios over the past years. The District is successfully complying with ULGT's areas of focus by having a Designated Safety Officer, running a Team Appreciation and Recognition Program (TARP), and annually completing the State's Fraud Risk Assessment with a very low fraud risk score of 370. We have a zero current loss ratio and a 2.5 inception loss ratio, which is considered excellent. The increases in insurance premiums between 2018 and 2023 have mostly taken place because of the District's operational growth and relocating to the new, larger facility.

8. Update on PEHP Long-Term Disability Program:

The Utah Legislature created a three-year pilot program as part of HB 105, which expands the long-term disability coverage of mental disability. Currently, LTD benefits end after two years for those with a mental disability. The expansion increases the disability benefit to three years during the pilot period when a disabled employee is unable to work in any occupation. CFO Fairbanks explained that the District had the option to participate in the pilot program, which will increase LTD premiums from .5% to .68%, or to opt-out. We decided to participate in the pilot program because the increase on \$100,000 is only an additional \$180.00, which is de minimis.

9. Update on Western IPM Grant “Adopting Integrated Pest Management for Mosquito Suppression at a Newly Operational State Correctional Facility”:

Education Specialist Rehbein informed the Trustees that this \$26,515 grant providing mosquito education outreach for the inmates and prison staff has been fully funded. She has been meeting at least once a month with prison staff, and they will be touring the facility on 2 June 2023. She would like them to be familiar with our operations, and the tour will be mainly focusing on the fish hatchery because the plan is to establish a fish hatchery at the prison. Then, these fish can be placed in areas around the prison to help reduce the mosquito population. Trustee Mooers recommended also inviting a few members of the Utah Prisoner Advocate Network, for this group has been pushing heavily for mosquito control at the prison. And, it would be beneficial if the legislature enacted a law providing mosquito repellent products at no cost to the prisoners.

10. Report on Attended and Reminder/Approval of Upcoming Training/Meetings:

In the interest of time, only the AMCA Washington Legislative Days, 15-17 May, and the CDC visit, 12-13 July, were discussed. Trustee Mooers encouraged all of the Board Members to calendar CDC’s visit and to participate in this visit, if possible.

- **Utah Public Health Association (UPHA), 13-14 April 2023**

UPHA invited Education Specialist Rehbein to participate in a women’s panel discussion on 13 April 2023, and she gave a presentation on our District at their annual conference on 14 April 2023.

- **Florida Fly In, 18-20 April 2023**

Executive Director Faraji and Education Specialist Rehbein attended this conference at Lee County Mosquito Abatement District. Education Specialist Rehbein also spent time with the outreach and education staff of Lee County.

- **AMCA Washington Conference, 15-17 May 2023**

The AMCA Washington Day is the legislative day when we get to meet with our federal representatives on Capitol Hill in Washington D.C. and discuss issues that impact public health and vector control. Executive Director Faraji, CFO Fairbanks, Education Specialist Rehbein, and Trustees Vickers and Mooers participated in this event. The CDC, EPA, FAA, and other national associations were also in attendance, and Executive Director Faraji was pleased with his interactions with the FAA and EPA staff.

While discussing this event, two suggestions were made: 1) Perhaps relationships and our outreach could be enhanced by utilizing ambassadors who are trained and well versed in AMCA's position papers / objectives. 2) Because several of the states did not have any representation, perhaps Utah could put mosquito issues on the radar of our neighboring states by also visiting with their representatives.

- **Northpointe Community Development, 21 April 2023**

The Northpointe Community Development meeting was held at the District on 21 April 2023. The District is providing meeting space for a variety of community and civic organizations.

- **Salt Lake Community College, 25 April 2023**

Education Specialist Rehbein furthered mosquito awareness by giving a presentation at the Salt Lake Community College. We hope that this outreach will also culminate with potential seasonal employees.

- **DWQ/DEQ, 1 June 2023**

Don Hall, the Environmental Scientist from the Utah State Department of Water Quality, under the Department of Environmental Quality, has asked the District to host the Section Retreat of their organization on 1 June 2023 so that they can better learn about integrated mosquito management.

- **Ouelessebougou Utah Alliance - Mali Project, 12 June 2023**

Assistant Director White and Operations Supervisor Hardman will be flying to Mali, Africa on 12 June 2023 to assist the Ouelessebougou Alliance with mosquito abatement efforts. Along with the Anastasia Mosquito Control District, Dr. Gunter Muller (Bamako University) and Richard Loomis (Ouelessebougou Alliance) will also provide support and assistance to those helping with this effort.

- **Utah Aeronautics, 20-22 June 2023**

Urban Field Supervisor Sorensen will be attending the Utah Aeronautics Conference on 20-22 June 2023 in Layton, Utah.

- **DSLASA, 22 June 2023**

The next DSLASA Board Meeting will be held at the District on 22 June 2023; its audit will be presented at this meeting.

- **CDC, 12-13 July 2023**

CDC's Lyle Petersen, the Director of the Division of Vector-Borne Diseases in the National Center for Emerging and Zoonotic Infectious Diseases, and around ten other individuals will be visiting the District on 12-13 July 2023. We are delighted that they are interested in learning more about our operations and mosquito control, and we will discuss issues that impact vector control nationally. Our plans are to form three small groups that will experience laboratory activities (trapping / sorting / mosquito identification / mosquito colonies), rural activities in our prime mosquito habitats, and our urban programs (bicycle – catch basins / ponds / tree-holes). The CDC has shown an interest in knowing how they can help us, and they may also be interested in learning about our participation in the University of Utah's Community Engaged Learning (CEL) and Science Research Initiative (SRI) programs. This is especially an important event, for some of the visitors also serve on the CDC grant committee and will acquire a better understanding about how we can fulfill the grant obligations.

11. Executive Director's Report:

The Board Members were given a brief update on the following: 1) Most of the seasonal employees have been hired, and mosquito work is now in full swing. 2) Education Specialist Rehbein reported on the Public Health Entomology for All grant (PHEFA). Two undergraduates from the Salt Lake Community College will begin their ten-week internship on 5 June 2023; one student will be staying in our dorm. We are in the process of interviewing the five applicants who have applied for our two-week high school internships. In addition to the two undergraduates, we plan to have these recipients on site during CDC's visit so they can see the PHEFA program in action. 3) We have five publications that have been accepted or are out for review, including the sugar meal / erythritol publication that was included in the Director's Report this month. Congratulations to Executive Director Faraji, Assistant Director White, Laboratory Director Bibbs, and Kobi Baker for conducting and publishing this research!

12. Probable Agenda Items for 15 June 2023 Board Meeting:

- Executive Director's Report
- Grants Updates
- Personnel Update

13. Public Comment:

There were no members of the public present at this time.

14. Adjournment:

Trustees Barth and Turner made and seconded a motion to adjourn the meeting at 2:24 p.m., which passed unanimously. The Board was reminded that the 15 June 2023 Regular Monthly Board Meeting will also include a public hearing. The meetings will begin at 4:00 p.m. and may run until 7:00 p.m.

Ary Faraji, Executive Director

Date

Carlton Christensen, Chair

Date